




ES PROMOTIONS RISK ASSESSMENT & METHOD STATEMENT



Risk Assessment of: Buzz Wire

 Risk	 Existing Controls	Likelihood 1 - 5	Severity 1 – 5	Risk Score L x S	 Further Action to Take
Over Enthusiastic Participants	If the game is booked without an operator, ES Promotions advises that the client provide their own responsible adult to supervise the game. Children should not be left to use this equipment unsupervised.	2	1	2	With prior notice of large numbers attending the event additional trained operators can be supplied at an extra fee. There is also an on/off switch which can be used if necessary.
Unruly Behaviour	The operator's decision is final, refusal to abide by the operators guidance will result in play refusal & in extreme circumstances the game will close.	1	2	2	If hired without an operator, ES Promotions would advise the client to supply a supervisor to oversee the game.
Electrocution	Electrical units are visually inspected for obvious faults. All equipment is PAT tested once a year, cables are covered and only trained and insured staff should have access. The Buzz Wire is battery powered so no danger here.	1	3	3	If sockets are used at the venue, we ask the client to check these prior to event.
Injury through Equipment collapse	All equipment will be checked before use. Specifically those holding the base of the wire connecting to the base. The Buzz Wire is usually placed on a table or structure about waist height to stop players from overstretching.	1	2	2	Ensure the table / structure the Buzz Wire is on is solid.
Injury by loose wand – eye injuries etc.	No Running, pushing or shoving is tolerated around the buzz wire. If necessary the operator will stop the use of the Buzz wire.	2	1	2	Please enforce this rule with your own supervisor if an ES Promotions operator isn't attending the event.

L=Likelihood S=Severity L X S = Risk Score with 1 = Lowest Risk and 25 = Highest

Risk and likelihood are worked out using numbers 1-5. These are then multiplied to give the risk score. ES Promotions recommend that clients undertake their own risk assessment to suit individual needs.

We strive to have no risk score over 10 and anything over 20 would result in ES Promotions not running the kit.

ES-Promotions, Unit 24 Larkwood Close, Kettering, Northants. NN16 9NQ
 Telephone: 01536 310 520 Fax: 01536 358 113 email: sales@es-promotions.com
www.es-promotions.com

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METHOD STATEMENT FOR BUZZWIRE

All measurements in 'ft'.

UNIT SIZE (L x H x W)	5 x 4 x 1
MIN. AREA REQ. (L x W)	7 x 4
POWER REQUIRED	1 x 13amp
OPERATORS	1 (if req.)

- 1) **Arrival on site**
 - > Find a safe and practical entrance point to unload kit
 - > Confirm location is suitable for equipment
 - > Ensure the ground is suitable for a table
 - > Allow a minimum of 2ft (0.6m) clearance around unit

- 2) **The Set Up**
 - > Build the green table, and place tablecloth on
 - > Lay buzzwire flat on table, and plug in hand buzzer
 - > Place the metal wire into the brass holders, ensuring the hand buzzer is placed around the wire
 - > Also ensure the white cap is UNDERNEATH the hand buzzer - this stops the buzzer from constantly going off

- 3) **The Operation**
 - > Press the small square silver button before the event begins, and test the buzzwire
 - > It should work first time. If not, it will either be because the silver button was left on from previous use, and you've just turned it off, or a loose connection underneath
 - > Once set, and it works, it does not require manning. Return to event when finished

- 4) **The Pack Down**
 - > Ensure the area is clear of guests before commencing the pack down

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- > Press the silver button to cut power, and remove the metal wire; keep the buzzer plugged in
- > Pack away table and tablecloth
- > Load van in a safe and secure manner, before checking area for equipment

