

ES PROMOTIONS RISK ASSESSMENT & METHOD STATEMENT



Risk Assessment of: Skittle Alley

Risk	Existing Controls	Likelihood 1 - 5	Severity 1 - 5	Risk Score L x S	Further Action to Take
Over Enthusiastic Participants	If the game is booked without an operator, ES Promotions advises that the client provide their own responsible adult to supervise the race. Children should not be left to use this equipment unsupervised.	2	1	2	With prior notice of large numbers attending the event additional trained operators can be supplied at an extra fee.
Unruly Behaviour	The operator's decision is final, refusal to abide by the operators guidance will result in play refusal & in extreme circumstances closure of the unit.	1	2	2	Please enforce this rule and all others listed below with your own supervisor if an ES Promotions operator isn't attending the event.
Injury from stray ball or falling skittles	Spectators should not stand too close to the alley.	1	2	2	With prior notice of large numbers attending the event additional trained operators can be supplied at an extra fee.
Injury from slipping on the alley	Players are not to walk down the alley; they must throw the ball from behind the line indicated by the operator. When re-setting the fallen skittles, the re-setter should walk down the side of the alley and not the alley itself	1	2	2	None
Injury caused by wet alley.	If the alley gets wet it must be wiped dry before resuming play.	1	2	2	Drinks should not be held near the alley.
Danger of unnecessary Injury	Ensure that no one uses the equipment who suffers from neck or back problems, heart complaints, is feeling unwell, suffering effects of alcohol of drugs or pregnant.	1	5	5	Players with the listed conditions who still wish to play <u>do so at their own risk</u> . However the operator has the right to refuse service to anyone they deem as a safety threat.

L=Likelihood S=Severity L X S = Risk Score with 1 = Lowest Risk and 25 = Highest

Risk and likelihood are worked out using numbers 1-5. These are then multiplied to give the risk score. We recommend that clients undertake their own risk assessment to suit individual needs.

We strive to have no risk score over 10 and anything over 20 would result in ES Promotions not running the kit.

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METHOD STATEMENT FOR SKITTLE ALLEY

All measurements in 'ft'.

UNIT SIZE (L x H x W)	20 x 1 x 2.5
MIN. AREA REQ. (L x W)	24 x 5
POWER REQUIRED	None
OPERATORS	1

- 1) **Arrival on site**
 - > Find a safe and practical entrance point to unload kit
 - > Confirm location is suitable for equipment
 - > Ensure ground is flat and free from obstructions
 - > Allow a minimum of 2ft (0.6m) clearance around unit

- 2) **The Set Up**
 - > Each board has a letter written on the edge, that matches up with the next board; i.e. Start / A to A, B to B, C to C / FINISH
 - > When in position, place black backboard in position behind the pins
 - > Bolt all boards together, and the backboard
 - > Place the pins into position
 - > Game is now ready for play

- 3) **The Operation**
 - > You are not required to stay with this unit during the operating hours
 - > Ensure all pins and balls are there when you pack down

- 4) **The Pack Down**
 - > Ensure the area is clear of guests before commencing the pack down
 - > Pack the pins and balls into the box
 - > Take out all bolts, and place into box

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- > Place 3 boards in one bag, and 2 in the other bag with the backboard
- > Load van in a safe and secure manner, before checking area for equipment

